



301.299.9193

potomacglendayschool@gmail.com

POTOMAC GLEN DAY SCHOOL Job Application

9908 S. Glen Rd.
Potomac, Md. 20854

Basic Information

NAME

ADDRESS

BEST PHONE NUMBER

DATE OF BIRTH

EMAIL

SOCIAL SECURITY

TODAY'S DATE

Job Details

- Position desired?
- PT or FT hours?
- School year or year round?
- Age preference; Twos, Threes, Pre-K, TK, K?
- Salary expectations?
- Previous experience?
- Last job held and reason for leaving?
- Commitments outside of work?
- Talents you can bring into the classroom?
- Classroom strengths?
- Long term goals?
- Short term goals?
- What does being in a professional environment mean to you?
- Why PGDS?

Education

HIGH SCHOOL DIPLOMA

COLLEGE DEGREE

MAJOR

GRADUATION DATE

ADDITIONAL COURSES

Requirements

FINGER PRINTING

Staff must have state and federal background checks

MEDICAL

TB and physical before start date

TRANSCRIPTS & DRIVER'S LICENSE

As well as additional education courses

RELEASE OF INFORMATION FORM

Necessary for background checks

PHYSICAL DEMANDS

Staff must be able to run, lift, kneel and sit on the floor with children.

Potentially transport children on field trips.